



## School Council Timetable 2017-2018

Date	Key Actions	Notes
<b>Autumn Term 2017</b>		
Week beginning 18 <sup>th</sup> September	Introductory Assembly	There is a PP saved in <b>Assemblies/Autumn 2017</b> for you to use to introduce the idea of the School Council to all pupils.
25 <sup>th</sup> – 27 <sup>th</sup> September	Pupils (Year 1 to Year 6) nominate one another and nominees prepare their election speeches.	Please use the <b>Nomination Sheet</b> provided via email. There is also an <b>Election Speech Scaffold Sheet</b> that might be useful for some children.
Thursday 29 <sup>th</sup> September	Election Day	A secret ballot held in each class (Year 1 – 6), using voting form provided via email. <b>Class teachers to add names of nominees to the voting forms before copying.</b> Please send voting slips to MZ Office (Suffolk Road) or SLT Room (Westbury) by the end of the day.
Thursday 28 <sup>th</sup> September	Vote Count	LS/GM will have responsibility for counting votes for each class.
Friday 29 <sup>th</sup> September	Election Results announced in Celebration Assemblies.	School Council reps announced, badges and certificates handed out. Letter home to parents.
Friday 13 <sup>th</sup> October	School Council Training Sessions 9.00 – 10.30 – SR reps 1.00 – 2.30 – W reps	Training led by Mr Long, supported by Graham to include SDP priorities and feedback from consultation last year and task set to bring along suggestions from class to first meeting. Individual photos to be taken (GA)
Wednesday 8 <sup>th</sup> November	School Council Meeting: 1 1.30 – 2.30 p.m. ICT Suite at Westbury and SR Site	GM to lead at Westbury LS to lead at Suffolk Road School Councillors to come with suggestions from their classmates.
Week beginning 27 <sup>th</sup> November	Whole School Forum: 1  Assembly: Monday Activities in class: Tuesday to Friday	<b>Safeguarding Audit/Consultation linked to work with NSPCC</b>  <b>Artsmark?? EAL??</b>
Wednesday 6 <sup>th</sup> December 2017	School Council Meeting: 2 1.15 – 2.30 p.m. ICT Suite at Westbury and Infant Hall at SR Site	GM to lead at Westbury LS to lead at Suffolk Road  Theme: Feedback from tasks set at last meeting, playground plans and developments
Monday 18 <sup>th</sup> December 2017	School Council Christmas Treat  1.30 – 3.00 p.m.  Westbury – Ground Floor Hall	Martin Rose to lead some team game activities. GM and LS to support.

Date	Key Actions	Notes
<b>Spring Term 2018</b>		
Wednesday 7 <sup>th</sup> February 2018	School Council Meeting: 3 1.15 – 2.30 p.m. ICT Suite at Westbury and Infant Hall at SR Site	GM to lead at Westbury. LS to lead at Suffolk Road. Staff involved with <b>EAL/Artsmark???</b> to be invited to attend.
Thursday 8 <sup>th</sup> March 2018	School Council Meeting: 4 1.15 – 2.30 p.m. ICT Suite at Westbury and Infant Hall at SR Site	GM to lead at Westbury – <b>Michelle to attend to discuss Sainsbury's vouchers. MZ and LS to lead at Suffolk Road.</b>
Week beginning 19 <sup>th</sup> March 2018	Whole School Forum: 2  Assembly: Monday Activities in class: Tuesday to Friday	<b>Parental Engagement – Vikki Henderson to be invited.</b>
Wednesday 28 <sup>th</sup> March 2018	School Council End of Term Treat  1.30 – 3.00 p.m.  Westbury – Ground Floor Hall	Martin, GM and MZ to run a team games session as a treat for school councillors hard work.
<b>Summer Term 2018</b>		
Thursday 26 <sup>th</sup> April 2018	School Council Meeting: 5 1.15 – 2.30 p.m. ICT Suite at Westbury and Infant Hall at SR Site	GM to lead at Westbury. LS to lead at Suffolk Road. <b>Focus: Feedback from consultation about involving parents/carers in children's learning. VH and AL to be invited to hear feedback so that VH can feed forward to MLT.</b>
Wednesday 6 <sup>th</sup> June 2018	School Council Meeting: 6 1.15 – 2.30 p.m. ICT Suite at Westbury and Infant Hall at SR Site	GM to lead at Westbury. LS to lead at Suffolk Road. <b>Focus: Feedback from STEM week activities. LS to be invited to hear feedback.</b>
Week beginning 2 <sup>nd</sup> July 2018	Whole School Forum: 3  Assembly: Monday Activities in class: Tuesday to Friday	GM to lead at Westbury. LS to lead at Suffolk Road. <b>Focus: SDP review, including Cultural Diversity and Sports Day WWW and EBI Feedback to be handed back to GM and LS. GM and LS to hand feedback to RM and CF/LS by Friday 6<sup>th</sup> July.</b>
Tuesday 17 <sup>th</sup> July 2018	School Council End of Term Treat  1.30 – 3.00 p.m.  Westbury – Ground Floor Hall	Martin, GM and LS to run a team games session as a treat for school councillors hard work.