



# RIPPLE PRIMARY SCHOOL

High aspirations and a shared passion for learning

Suffolk Road, Barking, Essex IG11 7QS

T: 020 8270 4670 F: 020 8270 4673

E: office@ripple.bardaglea.org.uk

www.ripple.bardaglea.org.uk

Headteacher: Mr R. M. Mitchell

Tuesday 17<sup>th</sup> July 2018

Dear Parents/Carers,

### ParentMail ~ Dinner Money and Payment for Trips

We have been solely using ParentMail for almost a year now for payment of dinner money, trips and for sharing information. We will continue to do so into the next academic year.

All parents and carers will be expected to have access to a ParentMail account from the beginning of the new term (5<sup>th</sup> September), if they haven't already, as the offices will be completely cashless from that time.

It's very easy to get up and running! Simply complete the tear off slip below (for those currently without an account), drop it into school and ParentMail will send you an activation message. Follow the link and instructions and you will then be set to go! If you have any difficulties, please come into the office where you can use the laptop and someone will be available to assist.

Please also note that from 5<sup>th</sup> September, dinner money accounts will need to be in credit at all times if your child has school dinners. Dinners cost £2.10 per day so you will need to pay £10.50 at least each week in advance. If accounts have a zero balance, you will be called to bring your child in a packed lunch or to take them home for dinner. ParentMail is no longer allowing accounts to go into debit. Please ensure that you clear any current debt on your child's account and top up funds to bring it into credit in plenty of time for September.

Many thanks for your cooperation.

Yours sincerely

Mr Mitchell  
Headteacher

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Child's Name (block capitals) .....

Your e-mail address: .....

Your Name (block capitals): .....

