



School Council Timetable 2016 – 2017

Date	Key Actions	Notes
Week beginning 19 th September	Introductory Assembly	There is a PP saved in Assemblies/Autumn 2016 for you to use to introduce the idea of the School Council to all pupils.
26 th – 28 th September	Pupils (Year 1 to Year 6) nominate one another and nominees prepare their election speeches.	Please use the Nomination Sheet provided via email. There is also an Election Speech Scaffold Sheet that might be useful for some children.
Thursday 29 th September	Election Day	A secret ballot held in each class (Year 1 – 6), using voting form provided via email. Class teachers to add names of nominees to the voting forms before copying. Please send voting slips to MZ Office (Suffolk Road) or SLT Room (Westbury) by the end of the day.
Thursday 29 th September	Vote Count	MZ/GM will have responsibility for counting votes for each class.
Friday 30 th September	Election Results announced in Celebration Assemblies.	School Council reps announced, badges and certificates handed out. Letter home to parents.
Wednesday 12 th October	School Council Training Sessions 9.00 – 10.30 – SR reps 1.00 – 2.30 – W reps	Training led by Mr Long, supported by Graham to include SDP priorities and feedback from consultation last year and task set to bring along suggestions from class to first meeting. Individual photos to be taken (GA)
Wednesday 9 th November	School Council Meeting: 1 1.30 – 2.30 p.m. ICT Suite at Westbury and SR Site	GM to lead at Westbury MZ to lead at Suffolk Road School Councillors to come with suggestions from their classmates.
Week beginning 28 th November	Whole School Forum: 1 Assembly: Monday Activities in class: Tuesday to Friday	Safeguarding Audit/Consultation